

Request for Qualifications for ROW Engineering and Survey Support Services for Pacheco Pass

RFQ No.: RFX16-11

Authority's Responses to Offeror's Questions, No. 2

March 3, 2017

No	RFQ Section	Question	Response
1	Exhibit A, Page 3	Is the "Safety Plan" listed in Exhibit A, page 3, Task 1 d. the same as the "Safety & Security Program" listed in Exhibit A, page 3, Task 1 d. 1?	The Safety Plan is developed by the successful Consultant in compliance with the Authority's Safety and Security Program. This clarification will be reflected in Addendum 1.
2	Exhibit A, Page 3	A) Is the Security Program to address security of the electronic data from being lost or corrupted? B) Or does it relate to the security of the information being shared between persons via email, conversations, etc.? C) Or does it relate to the safety of personnel as implied in the "Field Safety and Security Plan" mentioned in Exhibit A, Page 3, Task 1 d. 1?	A) That is one aspect of the Safety Plan that is required. B) Yes, to the extent that it relates to the Authority's Safety & Security policies, procedures, and specifications. C) Yes, to the extent that it relates to the Authority's Safety & Security policies, procedures, and specifications, including the Authority's "Field Safety & Security Plan."
3	Section 5.2, Transmittal Letter	What does it mean on page 18 of 27, 5.2 Transmittal Letter, last sentence when it states "Offerors shall affirm in the Transmittal Letter that the Minimum Requirements of section 5.3 are met." We do not see where section 5.3 states minimum requirements since it only discusses the Executive Summary.	The last sentence on page 18 of 27, 5.2 Transmittal Letter will now read, "Offerors shall affirm in the Transmittal Letter that the Minimum Requirements of section 5.2.1 are met." This change will be reflected in Addendum 1.

No	RFQ Section	Question	Response
4	Section 5.3, Executive Summary	Page 19 of 27 - 5.3 Executive Summary states that the Executive Summary is limited to 3 pages and will not be separately evaluated. What happens when a firm writes an Executive Summary as part of the Transmittal Letter but labels every page as "Transmittal Letter" including the Executive Summary narrative so it is not included in the page count? In other words, is the Executive Summary only an Executive Summary if so labeled or is it up to the reviewer's interpretation as to what constitutes an Executive Summary?	The SOQs will be evaluated based upon the criteria in the RFQ and all requirements. All attachments to the Transmittal Letters should be separately labeled or clearly identified. Please refer to section 5.3 of the RFQ.
5	Scope of Work Inquiry	Highway 152 is a State road and under the jurisdiction of Caltrans. Will the CHSRA required the successful Offeror to obtain a Caltrans District wide Encroachment Permit?	No, a Caltrans District Wide Encroachment Permit will likely not be required. The successful Consultant shall be required to obtain all Caltrans related Encroachment Permits, which will likely be by Route, at Caltrans' discretion.

No	RFQ Section	Question	Response
6	Section 3, Table 1: Key RFQ Dates	Given that the Notice to Proceed isn't scheduled to be issued until July 2017, we would like to request more time for Offerors to submit their SOQs to the Authority. Is that possible?	<p>The Authority will allow additional time for the Offerors to submit their SOQs. The change in Key RFQ Dates identified in Section 3, Table 1, will be reflected in Addendum 1 as shown below:</p> <p>Monday, April 17, 2017: SOQs due to Authority's office by 12:00 PM Pacific Time</p> <p>Tuesday, April 25, 2017: Invitation to Discussions sent</p> <p>Tuesday May 2, 2017: Discussions with Offerors held in Sacramento</p> <p>Friday, May 5, 2017: Notice of Proposed Award</p> <p>May 2017: Negotiation with selected Offeror</p> <p>July 1, 2017: Notice to Proceed Issued</p>

No	RFQ Section	Question	Response
7	Section 5.1, General Requirements	<p>Documents should be prepared in single-spaced type, 12 point font, on 8-1/2" x 11" sheets printed double-sided. A page is considered to be a single side of an 8-1/2" x 11" sheet. Should the Offeror wish to submit materials that benefit from larger format paper sizes such as charts, drawings, graphs and schedules, they should do so sparingly. Large format pages will be included in the page limit.</p> <p>Please clarify; will each side of an 11 x 17 page be counted as one page, or as two pages? i.e., an 11 x 17 page printed on both sides counts as two pages, or as four pages?</p>	<p>The Authority counts each side of an 11 x 17 document as one page if it contains printing. Please see Section 5.1, as to the specific requirements.</p> <p>Using the question's example, an 11 x 17 document printed on both sides will be counted as two pages.</p>
8	Cert. 7, Non-Collusion Affidavit	Question: Does Certificate 7, Non-Collusion Affidavit, need to be notarized?	The Authority does not require that the Certification 7 form be notarized.