

**BUSINESS ADVISORY COUNCIL  
MEETING MINUTES**

Thursday, October 17, 2013  
1:00 p.m. - 3:00 p.m.  
Sacramento, California

**CALIFORNIA HIGH-SPEED RAIL  
Representatives:**

Thomas Fellenz, Council Chair  
  
Robert Padilla, Small Business Advocate  
  
Patricia Padilla, Small Business Team  
  
Olivia Fonseca, Small Business Team  
  
Ashley Marzano, Small Business Team  
  
Emily Ryan , Small Business Team

**PRIMARY MEMBERS  
Present :**

AAAE: Eddy Lau  
AGC: Sam Hassoun  
ESDVOBN: Bill Ulmer  
KMCA: Marvin Dean  
LRRT: Paul Guerrero  
ABA: Johnathon Hou  
CAACC: Scott Leslie  
CBCC Aubry Stone

**PRIMARY MEMBERS  
Absent:**

ACEC: Arvin Chaudhary  
AICCC: Gretchen Cox  
CHCC: Carlos Alarcon  
DVBA: Chris Coles  
GFACC: Debbie Hunsaker  
AAA/E: Linden Nishinaga  
LBA: Leonard Ortiz  
NAACP: Betty Williams  
NCA: Diana LaCome  
SFAACC: Frederick Jordan  
USPAACC: Clyde Wong  
WCOE: Lee Cunningham  
CSBA: Betty Jo Toccoli  
WTS: Stacey Alliguie

**ALTERNATE MEMBERS  
Present:**

AAAE: Winifred Au  
DVBA: Mike Hass  
KMCA Dominique Curl

**GUESTS:**

Angel Carrera, DGS  
Michael Aguilio, DGS  
Robert Jones, Creegant D' Angelo  
M J King, MJ King Insurance

## I. WELCOME AND INTRODUCTIONS

Mr. Fellenz, Council Chair, welcomed the BAC members and commenced the BAC meeting by asking Council members and guests to introduce themselves. The BAC meeting commenced at 1:05 p.m.

Mr. Fellenz noted there was not a quorum to conduct formal Council business. The Council meeting continued as an informational session.

## II. APPROVAL OF SEPTEMBER 12, 2013 MEETING MINUTES

The September 12, 2013 minutes were not undertaken for approval, because a quorum was not present.

## III. ADMINISTRATIVE ITEMS

- a. Mr. Fellenz informed Members that the 2014 Reaffirmation of Commitment letter for continued interest in serving on the Council in calendar year 2014 is due December 31, 2013. A sample Reaffirmation of Commitment was included in the meeting folder. The sample Reaffirmation of Commitment letter will be distributed to all current members through an email notification.
- b. Mr. Fellenz informed Members that a CHSRA identification badge will not be assigned. Instead, upon receipt of the 2014 Reaffirmation of Commitment letter, an Authority letter will be prepared for each Organization and respective representatives that will identifying the Organization and representatives participation as a Council Member.
- c. Discussed Action Items
  - Mr. Fellenz: announced the Annual Committee meetings scheduled for January 16, 2014 will begin at 9:00 a.m. unless directed differently by the Committee Chair and the Annual Council meeting will begin at 1:00 p.m.
  - Mr. Fellenz: announced the Annual Committee meeting for Professional Services will be facilitated by Pat Padilla and the Annual Committee meeting for Construction will be facilitated by Sam Hassoun
  - Mr. Fellenz announced the 2014 BAC Meeting calendar will be distributed to all current members through an email notification.

## IV. COMMITTEE UPDATES

Mr. Lau, Professional Services Committee Chair summarized the Professional Services Committee Meeting, as follows:

1. The Professional Service meeting did not have a quorum and the Construction Committee members joined the Professional Services meeting.
2. The Committee requests the Authority to host Meet and Greets where the SB/DBE/DVBEs can network with the proposed Design Builders for Construction Package 2-3. The event should not be in a auditorium that may limit space for networking. The pre-bid should require the proposed Design Builders to introduce themselves and they should host a table at the event for networking purposes.
3. Committee discussed Action Item #1-Language for Debriefing Unsuccessful Proposers
  - The Authority provided the Committee with Debriefing language. The Committee will be submitting suggested Debriefing language revisions.

4. Design-Build Contract (CP 2-3) Action item #16 & 17
  - Authority has combined CP2-3 as a single Design-Build contract of \$1.5 billion. The Statement of Qualification is due to the Authority on December 6, 2013.
5. Right of Way Engineering and Surveying contract
  - Currently in procurement phase and negotiations are in progress
  - The Authority representative is Robert Rosas
  - \$5-6 million is the overall contract value and anticipate four (4) contracts will be issued

Mr. Hassoun, Construction Committee Chair summarized the Construction Committee Meeting, as follows:

1. The Construction Committee did not have a quorum.
2. The two (2) Construction Committee members joined the Professional Services Committee meeting.
3. Mr. Hassoun will submit formal Action Items Requests regarding the pre-bid events.

***Please note: Any requests for action require the completion and submittal of the Official Committee Request Form to the Committee Liaison for review and processing.***

## **V. PROJECT UPDATE**

Mr. Marcellus provided the following project update:

1. The Authority has awarded two (2) of three (3) Regional Consultant contracts
  - Sac-Merced: awarded to Precision Civil Engineering, Inc., 100% SB commitment
  - LA-San Diego: awarded to CH2M Hill, 40% SB commitment
  - Bakersfield to Palmdale: in procurement phase
2. The CP 2-3 RFQ was released
  - The Pre-Bid is scheduled for Monday, October 28, 2013, in Sacramento, CA
  - CP 2-3 RFQ is due December 6, 2013
  - RFQ is available on BidSync and the Authority website
  - The Project Construction Management procurement for Construction Package 2-3 is anticipated to be advertised the end of the year.

## **VI. SMALL AND DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATE**

1. Mr. Robert Padilla presented the following information on the Small Business Certification Workshops that have been conducted from April 2013 through November 2013.
  - 11 workshops have been conducted to date and have received a 95% overall satisfactory rating
  - Upcoming SB Certification Workshops are: October 25, 2013 in Lancaster, CA and November 8, 2013 in Los Angeles, CA. The workshop flyers were included in the meeting folder and previously distributed to members at the September 12, 2013 meeting and via email.
  - The Authority has entered into Memorandum of Understandings (MOU) with the CA Department of Veteran affairs, Valley Financial Corporation of Fresno and has a pending MOU with Women in Construction Owners and Executives.

## **VII. BUSINESS ADVISORY COUNCIL REQUESTS/ACTION ITEMS**

- Bill Ulmer: requested that Professional Services Committee Action Items # 10, #11, #12, # 15 on be revised from closed to pending
- Sam Hassoun: will be placing a formal request to the Authority to conduct Prime Contractor Meet and Greet.

*Please note: Any requests for action require the completion and submittal of the Official Request Form to the BAC Liaison for review and processing.*

## **X. PUBLIC COMMENT**

Mr. Fellenz opened the floor for adhoc discussion and public comment.

1. Marvin Dean made the introduction of Robert Jones, Cregant D' Angelo.

2. Marvin Dean announced the 7th Annual San Joaquin Valley Region Contracting Conference is scheduled for January 9-10, 2014 in Bakersfield California.

Meeting adjourned at 2:11p.m.

INFORMATION