## Memorandum

DATE: January 8, 2021

**TO:** Finance and Audit Committee

FROM: Paula Rivera, Chief Auditor

**CC:** Brian Annis, Chief Financial Officer

Brian Kelly, Chief Executive Officer

SUBJECT: Transmittal of Final Report – ARRA Grant Match Audit

The Audit Office has completed its audit of the Authority's American Recovery and Reinvestment Act (ARRA) grant match expenditure submissions. The objectives of the audit were to determine if the Authority has processes and procedures in place to ensure preparing and reporting grant match expenditures in accordance with ARRA grant requirements and if the Authority's quarterly grant match reporting submissions are accurate and in accordance with the ARRA grant requirements for Agreement Number FR-HSR-0009-10-01-06.

The attached audit report was provided to Authority management to review for fairness and accuracy. Management's written response and proposed actions are included in the final report. We will request status of implementation of corrective actions in ninety days, and quarterly thereafter until the corrective actions are implemented.

If you have any questions or would like additional information, please contact me at (916) 403-2679 or paula.rivera@hsr.ca.gov.

Attachment