



## **BUSINESS ADVISORY COUNCIL MEETING AGENDA**

**DATE:** Wednesday – August 24, 2022

**TIME:** 1:00PM – 4:00PM

**LOCATION:** Zoom Online Meeting

<b><u>Agenda Item</u></b>	<b><u>Responsible Party</u></b>	<b><u>Duration</u></b>
<b>I. Welcome &amp; Introductions (New BAC member Introduction)</b>	Jeannie Jones	1:00 – 1:15
<b>II. Approval of May 2022 BAC Meeting Minutes</b>	Jeannie Jones	1:15 – 1:20
<b>III. Agency Partner Update</b>	TBD	1:20 – 1:35
<b>IV. BAC By-laws discussion</b>	Jeannie Jones	1:35 – 2:20
<b>V. SB Updates</b>		
a. Small Business Program	Catrina Blair	2:20 -- 2:30
b. Small Business Compliance	Peggy Chiok	2:30 – 2:40
<b>VI. Project Updates</b>	Prime Small Business Liaison Officers	2:40 – 3:30
a. Construction Package 1 – TPZP		
b. Construction Package 2-3 –DFJV		
c. Construction Package 4 – CRB		
d. Rail Delivery Partner –WSP		
e. Early Train Operator - ETO		
<b>VII. Committee Meeting Updates</b>	BAC Committee Chairs	3:30 – 3:50
a. Professional Service Committee		
b. Construction Committee		
<b>VIII. / Public Comment</b>		3:50 – 3:55
<b>IX. Meeting Adjourned</b>		4:00

## ADDITIONAL RESOURCES

- Connect HSR business opportunities: [www.connectHSR.com](http://www.connectHSR.com)

## HSR SMALL BUSINESS PROGRAM – ACTION ITEMS

	Action Item	Requested By	Responsible Party	Date Complete	Status
1	BAC Member Uden Asked Authority to delay bylaw revisions for submission of questions she is preparing	Laura Uden	D. Dorn	6/10/22	Complete  BAC Bylaws were posted to the HSR BAC webpage on 6/10/2022, will be discussed at August BAC Meeting.
2	BAC Members suggested procurement language, processes, and procedures for sub-contractors be reviewed and potentially revised to support small business opportunity and continuity		D. Dorn	8/12/2022	Complete  Contract language recommendations are accepted and will be reviewed. But procurements are confidential until RFP is released. Members of the public and stakeholders are allowed to make comments after the RFP is published.
3	BAC member Uden asked DFJV for skills list and job list that can be sent out to US Veterans Alliance members	Laura Uden	D. Dorn	8/12/2022	Complete  Requested skills list and Job list from DFJV. Received SOW and Materials needs from Bjorn Nilsen, forwarded it to Member Uden on 8/12/2022.
4	BAC Member Uden request California Rail Builders provide percentage paid to SBs in addition to expenditures to date for the whole project. CRB agrees to provide SB Utilization data that included percentages	Laura Uden	D. Dorn	7/27/2022	Complete  Requested information from CRB Small Business Liaison Officer Amanda Craft. Email response from Amanda Craft on 7/27, stating that she will provide an update at the August BAC meeting

	Action Item	Requested By	Responsible Party	Date Complete	Status
5	BAC member Jackson asked for invitation to Professional Services Committee	Margaret Jackson	D. Dorn	8/1/2022	Complete
6	BAC Members requested that agenda be attached to meeting notice.	N/A	D. Dorn	8/15/2022	Complete  BAC Agenda will be sent out with the BAC packet on 8/15/2022, attached to the meeting invite and posted on the website.
7	Disseminate revised SB goals to BAC members.		D. Dorn		PENDING

## BUSINESS ADVISORY COUNCIL MISSION STATEMENT

The Mission of the California High-Speed Rail Authority (Authority) Business Advisory Council (Council) is to cultivate a partnership between the Authority and its Small Business and contracting community. The Council will serve as a forum to provide essential input and advisement to the Authority in implementing its policies and practices that affect and/or impact Small Business utilization and participation in all of the Authority's contracting programs. The collaboration and insight will serve to advance the Authority's success in meeting its 30% Small Business Goal on this historic infrastructure project.

### Reasonable Accommodation for Any Individual with a Disability

Any individual with a disability who requires reasonable accommodation to attend or participate may request assistance by contacting the Authority at (916) 324-1541. Requests for additional accommodations for the disabled, signers, assisted listening devices, or translators should be made no later than one week prior to the meeting.

**Next BAC Meeting – November 30, 2022**

HSR BAC Webpage: <https://hsr.ca.gov/business-opportunities/small-business-program/business-advisory-council/>