



Business Advisory Council – Meeting Agenda

Date	Tuesday, December 8, 2022
Time	1:00 P.M. to 3:30 P.M.
Location	Online Zoom Meeting

Items of Discussion	Responsible Party	Time
I. Welcome & Introductions	Jeannie Jones	1:00 – 1:15
II. Approval of Minutes - AUG 2022	Jeannie Jones	1:15 – 1:20
III. HSR SB Video - Sam's Supplies	HSR SB Program	1:20 – 1:25
IV. Small Business Updates		
A. Small Business Program	Catrina Blair/ Ashley Mistler	1:25 – 1:35
B. Small Business Compliance	Peggy Chiok / Cyrita Pacheco	1:35 – 1:45
C. BAC Bylaws	Shonda Hornbeck	1:45 – 2:15
V. Committee Meeting Updates	BAC Committee Chairs	2:15 – 2:55
A. Professional Service Committee		2:15 – 2:25
B. Construction Committee		2:25 – 2:35
C. Outreach Committee		2:35 – 2:45
D. Legislative Committee		2:45 – 2:55
VI. Open Discussion	BAC Members	2:55 – 3:25
VII. Public Comment	Guests	3:25 – 3:30
VIII. Meeting Adjourned		3:30 P.M.

Additional Resources:

- Connect HSR business opportunities: www.connectHSR.com

Small Business Action Items					
	Action Item	Requested By	Responsible Party	Date Complete	Status
1	Post BAC bylaws training PowerPoint on BAC landing page	HSR	HSR	Dec 2	BAC Landing Page placement.
2	Send BAC members email to sign up for new committees	HSR	HSR	complete	Committees have been established.
3	Update committee rosters on BAC Landing Page	HSR	HSR	Nov 22	BAC Roster was updated to include Committee listing.
4	Present BAC Bylaws best practices	BAC Member	HSR	Dec 8	Presentations ongoing during future BAC meetings.
5	Send notice of new BAC meeting date for December 2022	HSR	HSR	complete	

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Business Advisory Council Mission Statement

The Mission of the California High-Speed Rail Authority (Authority) Business Advisory Council (Council) is to cultivate a partnership between the Authority and its Small Business and contracting community. The Council will serve as a forum to provide essential input and advisement to the Authority in implementing its policies and practices that affect and/or impact Small Business utilization and participation in all the Authority's contracting programs. The collaboration and insight will serve to advance the Authority's success in meeting its 30% Small Business Goal on this historic infrastructure project.

Reasonable Accommodation for Any Individual with a Disability

Any individual with a disability who requires reasonable accommodation to attend or participate may request assistance by contacting the Authority at (916) 324-1541. Requests for additional accommodations for the disabled, signers, assisted listening devices, or translators should be made no later than one week prior to the meeting.

Next BAC Meeting

January 25, 2023

2023 Business Advisory Council Schedule

The Business Advisory Council Meetings are scheduled from 1:00 P.M. to 3:30 P.M. for the dates shown below.

- January 25, 2023
- March 23, 2023
- May 24, 2023
- July 26, 2023
- September 27, 2023
- November 29, 2023

HSR Business Advisory Council Webpage

<https://hsr.ca.gov/business-opportunities/small-business-program/business-advisory-council/>