

# Free Online Vendor Registry

ConnectHSR is the California High-Speed Rail Authority's (Authority) Vendor Registry, a free online vendor registry that provides businesses, large and small, with a guick and easy way to get connected to high-speed rail business opportunities. Participation in ConnectHSR is free and open to all businesses. Information on firms who register will be available when current and prospective prime contractors search ConnectHSR for subcontractors by trade, region and/or certification type. Registrants will also receive notification of high-speed rail procurement opportunities and be notified of business-focused events such as Pre-Bids. Meet the Primes, Small Business Workshops, Trainings and more. ConnectHSR is a great way for your business to stay connected to the High-Speed Rail program. Learn more and get registered at: ConnectHSR.com.

# Doing Business With the High-Speed Rail Authority

# Does the California High-Speed Rail Authority have a small, disadvantaged or disabled veteran business enterprise goal?

The Authority is committed to small businesses playing a major role in building the statewide high-speed rail project with small business goals for certified Small-Business(SB) and Micro-Business (MB), Small Business-Public Works (SB-PW), Disabled Veteran Business Enterprises (DVBE), and Disadvantaged Business Enterprises (DBE). For more information related to the Authority's Small Business Program visit: hsr.ca.gov/business-opportunities/small-business-program.



#### **Using ConnectHSR**

**How can I use the search feature on ConnectHSR?** Start by visiting **ConnectHSR.com**.

Select the "Search ConnectHSR" link. You can search by the following criteria:

- Business Name
- Type of Business
- Certification Type
- Service Counties

### Does my firm have to be registered with ConnectHSR in order to bid with the Authority?

No, a firm does not have to be registered with ConnectHSR in order to bid on contracting opportunities. However, the information on firms who register is listed when current and prospective prime contractors search ConnectHSR for subcontractors by trade, region and/or certification type.

### My business information has changed. How can I update my information on ConnectHSR?

Registrants have the ability to review and update their business information on an annual basis. The Authority sends your designated Primary Contact an annual update email asking for verification of existing business information. At that time, your firm is able to update any information it wishes. Registrants can send an email request to the <code>SBProgram@hsr.ca.gov</code> email address at any time to request an update to their <code>ConnectHSR</code> profile.

## Can the California High-Speed Rail Authority certify my small, disadvantaged or disabled veteran-owned firm?

While the Authority is not a certifying agency, the Authority recognizes small business certifications from the Department of General Services, the California Unified Certification Program. You can learn more about these certifications and how to obtain them here: hsr.ca.gov/business-opportunities/small-business-program/get-on-board.

#### **Registration Process**

To get started, it is best to have the following information easily available to create a full and accurate profile of your business:

- Legal Business Name
- Business Address
- Business Phone Number
- Business Point of Contact
- Services and Products Offered

ConnectHSR also requests optional information to best describe your business:

- Secondary Point of Contact
- Annual Gross Receipts
- Certification Type (for Small, Disadvantaged and Disabled Veteran Business Enterprises)
- Certifying Agency (for Small, Disadvantaged and Disabled Veteran Business Enterprises)



#### How long is the registration process?

The registration process can take as little as 5 to 20 minutes to complete. We recommend that you gather the above listed information beforehand so the registration process can be easily completed.

# If I don't have all my information available, can I continue with registration or do I have to start over?

You must complete your registration in a single process. You cannot save your registration information to complete at a later time. We advise that you wait to proceed with registration until all the above listed information is easily available.

#### How soon will my business information be accessible in ConnectHSR?

Once a registration application is received, it can take up to 10 business days to be approved. After an application is reviewed, registrants receive an email notification with their application status.

### Who can see the information I submit to ConnectHSR?

All information provided via the ConnectHSR database is accessible and viewable by the public.





Small Business Program California High-Speed Rail Authority 770 L Street, Suite 620 MS 1 Sacramento, CA 95814 (916) 431-2930 sbprogram@hsr.ca.gov hsr.ca.gov/small\_business

