

HSR 104: Post-Award

A Summary of what to do AFTER you sign the Contract/Agreement



Post-Award Considerations

Once your firm has secured an executed contract remember:

- Review your contract as you are legally bound to deliver as promised.
- Know what your contract says about compliance.
- Know the start date of your contract.
- Factor in schedules and timelines, unforeseen delays such as change orders and environmental issues.
- Understand when reports and other pertinent documents are due, such as invoices and payroll.
- Know the payment terms and conditions.
- Know who your Primes' Small Business Liaison contact is should you have questions or concerns.

How Does the Authority Define Oversight?

Oversight is a hybrid between adhering to federal and state statutes and advocacy which equals, outreach, education and supportive services.

The Authority is committed to providing you with the tools and resources you need to be successful on the high-speed rail project.

Authority Advocacy is:

- Investigation
- Facilitation of meetings between prime and sub

Authority Advocacy is not:

- Enforcement of prompt payment between prime and sub
- Labor/contract dispute resolution

Who Are the Key Players?

Below is a listing of roles and responsibilities for key players your firm should be familiar with:

Prime's Small Business Liaison Officer (SBLO)

Implement all aspects of the Authority's Small Business Program; main contact for potential business opportunities. The SBLO is also the first point of contact for concerns on an executed contract.

Authority Small Business Advocate (SBA)

Manage the Authority's overall Small Business Program; second point of contact.

Authority Small Business Team

Manage daily operations of the Small Business Program; point of contact for general Small Business Program inquiries.

Authority Small Business Compliance Team

Monitor and report on the Small Business Program

Available Resources

Below are a few of the free resources available to your company:

Department of Labor & Workforce Development Agency

800 Capitol Mall, Suite 5000 (MIC-55)
Sacramento, CA 95814
1-916-653-9900

www.labor.ca.gov
email@labor.ca.gov

Department of Industrial Relations (DIR)

2031 Howe Avenue, Suite 100
Sacramento, CA 95835
1-916-263-1811

dir.ca.gov/
LaborComm.WCA.SAC@dir.ca.gov

California Capital APEX Accelerator

1792 Tribute Rd. Suite 270 Sacramento, CA 95815
1-916-442-1729

cacapital.org/apex
apex@cacapital.org

ConnectHSR

Take advantage of the Prime's vendor registry in addition to the Authority's vendor registry, ConnectHSR. Register with all vendor registries!

ConnectHSR is a free online vendor registry resource that provides your business with a quick and easy way to get connected to High-Speed Rail business opportunities. Registered firms are listed when current and prospective prime contractors/consultants search ConnectHSR for sub-contractors/consultants by trade, region and/or certification type. Registration also allows your business to be notified of high-speed rail procurement opportunities and business-focused events such as Pre-Bids, Meet the Primes and Small Business Workshops, Trainings and more.



All Authority contracts are
advertised through
www.caleprocure.ca.gov

www.hsr.ca.gov | sbprogram@hsr.ca.gov

Prime Partners

Additionally, our current Prime Partners have their respective vendor registries, it is encouraged you register your firm with their respective database as well:

Prime & Webpage
Tutor/Perini/Zachry/Parsons
tpzpjv.com/contact/register

Dragados Flatiron Joint Venture
dfcp23.com

AECOM - Fluor
aecomfluorpds.com
DB Engineering & Consulting USA, Inc.
db-engineering-consulting.de/db-ec-en

What Happens When My Prime Is Not Communicating With Me?

If your prime is non-responsive, below are options available to you based on the severity of the issue.

Small Business Assistance

You can submit your questions and concerns to the Small Business Program Team using the Small Business Assistance Form.

Small Business Assistance Form

Additionally, the Authority requests all major disputes be submitted through the Authority's Small Business Assistance Form.

The Small Business Assistance Form is linked directly to our Small Business Advocate and is a method that can help facilitate the following:

- Investigate issues with an Authority contractor;
- Report concerns regarding payment;
- Escalate concerns regarding small business utilization;
- Request general Small Business Program information and more.

Small Business Program
California High-Speed Rail Authority
770 L Street, Suite 620 MS 1
Sacramento, CA 95814
(916) 431-2930
sbprogram@hsr.ca.gov
hsr.ca.gov/small_business

