CA High-Speed Rail Authority FY2019-20 Administrative Budget and Expenditures Report January 2020

CALIFORNIA
High-Speed Rail Authority

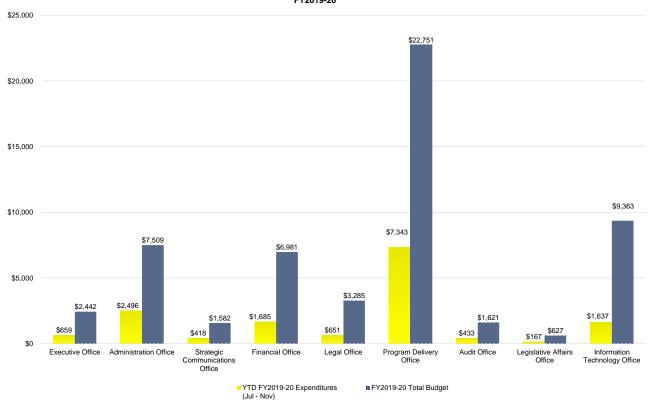
Data through November 30, 2019

Percentage of Fiscal Year Completed: 42%

FY2019-20 Administrative Budget and Expenditures Summary

Current Year 2019-20 (\$ in Thousands)	Notes	FY2019-20 Total Budget A	Monthly Expenditures (Nov) B	YTD FY2019-20 Expenditures (Jul - Nov) C	Remaining	YTD % of Budget Expended (C / A)	FY2019-20 Forecast (Dec - Jun) D	
Executive Office		\$2,442	\$136	\$659	\$1,783	27.0%	\$1,366	\$2,025
Administration Office	2	\$7,509	\$562	\$2,496	\$5,013	33.2%	\$4,708	\$7,203
Strategic Communications Office		\$1,582	\$96	\$418	\$1,165	26.4%	\$1,092	\$1,510
Financial Office	2	\$6,981	\$357	\$1,685	\$5,296	24.1%	\$4,451	\$6,135
Legal Office		\$3,285	\$166	\$651	\$2,634	19.8%	\$2,283	\$2,934
Program Delivery Office	2	\$22,751	\$1,519	\$7,343	\$15,408	32.3%	\$13,628	\$20,971
Audit Office		\$1,621	\$94	\$433	\$1,189	26.7%	\$927	\$1,360
Legislative Affairs Office		\$627	\$27	\$167	\$460	26.6%	\$355	\$522
Information Technology Office	2	\$9,363	\$394	\$1,637	\$7,726	17.5%	\$7,190	\$8,826
TOTAL	1, 2	\$56,162	\$3,350	\$15,487	\$40,675	27.6%	\$36,001	\$51,488

Expenditures vs. Total Budget FY2019-20



Footnotes

- 1 Statewide employee bargaining contracts are negotiated with the Administration on a periodic basis. Changes to these agreements impact the Authority's budget and updates to the budget are reflected subsequently at the appropriate reporting time. In some instances, forecast can exceed budget due to timing but will ultimately be trued up once DOF approves the additional funding.
- 2 The FY2019-20 Administrative Budget includes 45 new state positions which were added through the approval of three Budget Change Proposals (BCP's). The additional positions have been allocated as follows: (1) Five positions to be used for the enhancement of the Authority's IT security practices, (2) Five positions to begin transitioning some of the Authority's core IT functions from consultant contracts to state staff, (3) Thirty-Five positions to shift contract management and administration, budgeting, federal grant, and accounting services from consultant contracts to state staff.

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FY2019-20 Administrative Budget Expenditures Summary by Line Item Detail

Description	Notes	FY2019-20 Total Budget	Monthly Expenditures (Nov)	YTD Expenditures (Jul - Nov)	Total Remaining Budget	FY2019-20 Forecast (Dec - Jun)	YTD Expenditures & Forecast
Salaries and Wages	1, 8	\$27,391,290	\$1,959,250	\$9,156,893	\$18,234,397	\$15,597,287	\$24,754,180
Benefits	1, 8	\$13,619,377	\$923,014	\$4,507,917	\$9,111,460	\$7,074,795	\$11,582,712
TOTAL PERSONAL SERVICES	2, 8	\$41,010,667	\$2,882,264	\$13,664,810	\$27,345,857	\$22,672,082	\$36,336,892
General Expense	8	\$354,941	\$2,903	\$20,870	\$334,071	\$334,071	\$354,941
Board Costs		\$175,600	\$14	\$208	\$175,392	\$175,392	\$175,600
Printing		\$147,000	\$0	\$53,164	\$93,836	\$93,836	\$147,000
Communications		\$277,291	\$12,329	\$57,429	\$219,862	\$219,862	\$277,291
Postage		\$20,000	\$821	\$2,415	\$17,585	\$17,585	\$20,000
Travel, In-State		\$566,350	\$41,734	\$107,710	\$458,640	\$458,640	\$566,350
Travel, Out-Of-State		\$75,100	\$0	\$0	\$75,100	\$75,100	\$75,100
Training		\$236,900	\$0	\$3,792	\$233,108	\$233,108	\$236,900
Rent - Building and Grounds		\$2,455,641	\$173,681	\$752,339	\$1,703,302	\$1,703,302	\$2,455,641
Consulting and Professional Services: Interdepartmental		\$4,052,279	\$61,478	\$194,063	\$3,858,216	\$3,858,216	\$4,052,279
Consulting and Professional Services: External		\$2,425,883	\$45,482	\$242,826	\$2,183,057	\$2,183,057	\$2,425,883
Consolidated Data Centers		\$1,173,365	\$52,959	\$275,530	\$897,835	\$897,835	\$1,173,365
Information Technology		\$3,190,983	\$76,423	\$112,349	\$3,078,634	\$3,078,634	\$3,190,983
TOTAL OPERATING EXP AND EQUIP	8	\$15,151,333	\$467,822	\$1,822,697	\$13,328,636	\$13,328,636	\$15,151,333
TOTALS	2	\$56,162,000	\$3,350,086	\$15,487,508	\$40,674,492	\$36,000,717	\$51,488,225

<u>Category</u>	<u>Percentage</u>
Percentage of Personal Services Budget Expended	33.3%
Percentage of Operating Expenses & Equipment Budget Expended	12.0%
Percentage of Total Budget Expended	27.6%
Percentage of Fiscal Year Completed	41.7%

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- 8 In Nov-19, a Transfer of Budget Allotment (TBA) was completed in the Administration Office to redirect \$19K in budget capacity from the General Expenses budget to Personal Services.



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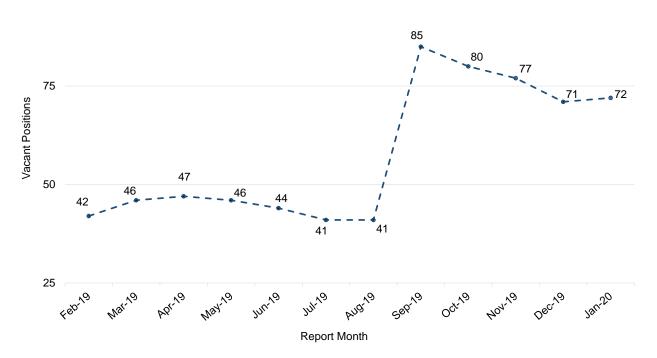
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FY2019-20 Position Summary All Offices

All Offices	Notes	Total Authorized Positions	Total Vacant Positions	Prior Month Vacant Positions	Total Vacancy Rate	Prior Month Vacancy Rate
Executive Office		8.0	3.0	3.0	37.5%	37.5%
Administration Office	2	41.0	8.0	8.0	19.5%	19.5%
Strategic Communications Office		8.0	0.0	0.0	0.0%	0.0%
Financial Office	2	47.0	16.0	16.0	34.0%	34.0%
Legal Office		10.0	3.0	3.0	30.0%	30.0%
Program Delivery Office	2	113.0	26.0	26.0	23.0%	23.0%
Audit Office		13.0	5.0	5.0	38.5%	38.5%
Legislative Affairs Office		4.0	2.0	2.0	50.0%	50.0%
Information Technology Office	2	27.0	9.0	8.0	33.3%	29.6%
Total	1, 2, 5	271.0	72.0	71.0	26.6%	26.2%

Vacancies Trend





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- 5 This report reflects State employees only.

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FY2019-20 Vacancy Report All Offices

Office	Total Vacant Positions
Executive Office	
Chief of Board Management (CEA)	1.0
Director of Risk Management & Project Controls	1.0
Administrative Assistant II	1.0
Executive Office Total	3.0
Administration Office	
Environmental Scientist	1.0
Staff Services Manager I	2.0
Senior Personnel Specialist	1.0
Associate Governmental Program Analyst	2.0
Staff Services Analyst	1.0
Office Technician	1.0
Administration Office Total	8.0
Financial Office	
Financial Office Deputy Director of Business Analytics and Strategic Planning	1.0
Staff Services Manager II (Supervisory)	1.0
Accounting Administrator II	1.0
Staff Services Manager I	4.0
Sr. Accounting Officer (Specialist)	3.0
Accounting Officer (Specialist)	4.0
Associate Accounting Analyst	1.0
Associate Budget Analyst	1.0
Financial Office Total	16.0
Legal Office	
Assistant Chief Counsel	1.0
Attorney III	1.0
Attorney I	1.0
Legal Office Total	3.0
Program Delivery Office	
Central Valley Deputy Regional Director (CEA)	1.0
Director of Contracts Administration (CEA)	1.0
Deputy Director of Real Property (CEA)	1.0
Southern California Regional Director	1.0
Supervising Transportation Engineer	1.0
Senior Transportation Engineer	2.0
Transportation Engineer (Civil)	1.0
Staff Services Manager I	4.0
Senior Environmental Planner	1.0
Senior Right of Way Agent	3.0
Staff Services Analyst	1.0
Associate Governmental Program Analyst	9.0
Program Delivery Office Total	26.0
Audit Office	
Associate Management Auditor	3.0
Staff Management Auditor (Specialist-SCO)	1.0
Staff Services Management Auditor	1.0
Audit Office Total	5.0
Legislative Affairs Office	
Deputy Director of Legislation	1.0
Associate Governmental Program Analyst	1.0
Legislative Affairs Office Total	2.0
•	2.0
Information Technology Office	
Information Technology Supervisor II	2.0
Information Technology Specialist II	2.0
Information Technology Specialist I	3.0
Information Technology Associate	2.0
Information Technology Office Total	9.0
Total Vacancies	72.0

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